

EXPANDED PROGRAMME ON IMMUNIZATION
Health Department, Govt. of Balochistan



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Notification.

NO. Esstt:/EPI-25/ 3426-38- {PS} The Provincial Coordinator Expanded Program on Immunization (EPI) Balochistan pleased to notify Divisional EPI Focal Persons in Balochistan the Divisions assigned EPI Focal Persons and TORs are as follows;

S No	Name	Designation	Assigned Division
1	Dr Rehmat Ullah Kakar	NPO WHO	Sibi Division
2	Dr. Jawad Ahmed	TO WHO	Quetta Division
3	Mr. Mehmood	TO WHO	Loralai Division
4	Dr. Zaffar Khosti	TFP GF	Zhob Division
5	Dr Noor Hussain Gichki	UNICEF	Makran Division
6	Mr. Zia Sumalani	UNICEF	Rakhshan Division
7	Mr. Nadeem Ferozi	JHEPIGO	Kalat Division
8	Dr. Ehsan Ahmed Larik	DPC EPI	Naseerabad

Terms of Reference (ToRs)

Divisional Focal Persons for Expanded Program on Immunization (EPI)

Reporting Line

- Reports to: Provincial EPI Coordinator Balochistan
- Works in close coordination with:
 - i. Divisional Commissioner
 - ii. Divisional Health Director
 - iii. WHO Divisional EPI Officer

Purpose of the Divisional Focal point for EPI



Divisional focal point will act as liaison officer between provincial EPI and divisional EPI tier and provide technical guidance, oversight, conduct quarterly divisional reviews of immunization activities in the division. The role ensures timely monitoring, reporting, issue resolution, and coordination between provincial and divisional levels for the effective implementation of EPI strategies.

Key Responsibilities

- Ensure all immunization related activities are carried out as per EPI guidelines
- Ensure quarterly divisional EPI review meetings are conducted and participated by PEI staff
- Develop monthly EPI monitoring plan for the division after consultation with WHO divisional EPI officer
- Oversee that regular and effective monitoring visit are conducted by DHMTs of all districts of the division as per plan
- Coordinate with DEOCs to strengthen PEI-EPI Synergy per guidelines of PEI-EPI Synergy Framework
- Track divisional key performance indicators
- Visit districts of their assigned division on need base
- Attend (virtual/in-person) quarterly divisional EPI review meetings
- Review the reports of WHO divisional EPI officer and provide feedback to divisional tier
- Share the gaps and recommendations provided by WHO divisional EPI officers with provincial coordinator for further actions and support
- Ensure NEIR compliance and child registration completed on monthly basis
- Regular sharing of unresolved issues to the provincial level for intervention.



(Signature)
Dr. Aftab Hussain Kakar
Provincial Coordinator
Expanded Program on Immunization
Balochistan, Quetta

Copy to :

1. The Secretary Health Government of Balochistan, Quetta.
2. The Director General Health Services, Balochistan, Quetta.
3. The Federal Directorate of Immunization, FDI Islamabad.
4. The Provincial Sub-Offices, WHO, UNICEF, Balochistan, Quetta.
5. Master file.